

Administration

Before Leaving Home

Inform Parents About Unit Plans.



Camp Mailing Address: (always place a ref	urn address on your lette	r) Emergency Numbers
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Scout's Name, Unit#

Camp Powhatan (or New River Adventure, or Voyageur)
Phone: 540-980-3787
2600 Max Creek Road, Hiwassee, VA 24347
Fax: 540-440-2079

Scout's Name, Unit #

Claytor Lake Adventure Base Phone: 540-633-1238 4100 Adventure Base Road, Radford, VA 24141 Fax: 540-633-1270

Scout's Name, Unit #

Camp Ottari (or High Knoll, Fish Camp, Mtn. Man, or Foxfire)
Phone: 540-980-4762
2881 Simpkinstown Road, Hiwassee, VA 24347
Fax: 540-980-0206

In order to save postage and ensure that your scout receives his letter or package, we recommend sending the week's mail with unit leadership and having them distribute at the appropriate time. Just label Day 1, Day 2, etc.

Cell phones and internet

Limited cell service is available at Camp Powhatan and Camp Ottari. The cell service at Claytor Lake is excellent. Internet is available for adult leaders at all camps, but internet can be slow and even absent depending on weather or other technical issues.

Make sure you have the following documents before arriving at camp:



- Certification and claim forms for Troop Accident & Sickess Insurance—out of council only. Please see the sample at the end of this document.
- All fees are paid.
- Each out of council unit must have a valid Tour Plan-out of council only.
- 2 Troop Rosters of Scouts and leaders (one to turn in at registration and one to post in your campsite). Please print these rosters online.
- Any program-specific forms or items (waivers, fishing license, etc)
- Each youth and adult leader has:
 - The BSA Annual Health and Medical Record, signed by a physician and guardian.
 - A copy of the Family Insurance Card attached to the medical form.
 - If taking medications, the Scout's parents and the adult leaders attending should follow procedures enclosed in this publication.
 - Any program-specific forms or items (NRA parental waiver, fishing license for fish camp).
- Troop has conducted an Order of the Arrow Election if Scouts are to be tapped during the closing campfire. Please bring a letter from your council verifying the election results.
- All Scouts and adults are registered (Check those new Webelos).
- Travel: all drivers must have a map to camp; all parties must wear a seat belt. Please arrive as a group.

^{*} For express mail, please DO NOT check the box for signature, this will delay delivery by at least one day.